



New for the 2019-20 school year, students in grades 3-5 will be required to change their WakeID password. Previously, these students were able to use their student ID as their password. Creating a unique password will improve security for these students. Learn more about WakeID at <http://mywakeid.wcpss.net>.

IMPORTANT: Students **DO NOT** need to claim their WakeID account.

1. Using **Google Chrome or Firefox**, visit <http://wakeid.wcpss.net>.

2. Click **Select User Type** and choose **Student**.

3. Enter your **WakeID**.
(e.g. jrsmith7)

4. Click **Continue to Log In**.

The screenshot shows the Wake County Public School System WakeID login interface. It includes the logo, the text 'Enter your WakeID credentials to Log In', and a dropdown menu labeled '2 Select User Type'. The dropdown is open, showing 'Staff' and 'Student' (which is highlighted). Below the dropdown is a text input field labeled '3 jrsmith7'. At the bottom are two buttons: '4 Continue to Log In' (highlighted in red) and 'Start Over'.

5. Enter your **WakeID Password**.

- The **default** password is your **student ID** number.

6. Click **Continue to Log In**.

The screenshot shows the Wake County Public School System WakeID login interface. It includes the logo, the text 'Enter your WakeID credentials to Log In', and a password input field labeled '5' with a masked password '.....'. Below the field is a button labeled '6 Continue to Log In' (highlighted in red) and a 'Start Over' button.

7. Click **CLICK HERE to change your password**.

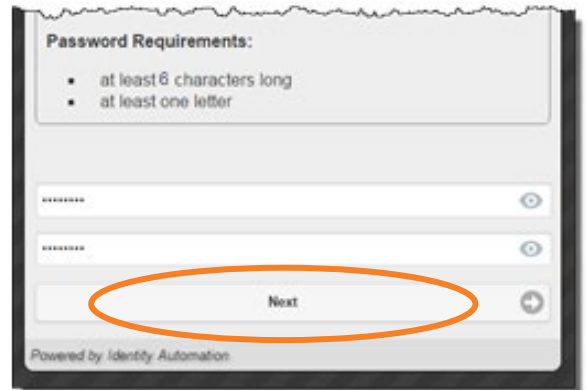
NOTE: Link will only display after valid credentials are submitted.

The screenshot shows a message box with the text 'Your password has expired and must be updated before continuing'. Below this is a link 'CLICK HERE to change your password.' which is circled in orange. Further down is the text 'Once you have reset your password, you can come back to this page and continue the authentication'. At the bottom is a 'Log In' button.

8. Update your **password**.

- Follow **Password Requirements** displayed.
- Cannot be the student ID.
- Enter your **new password** in both form fields.

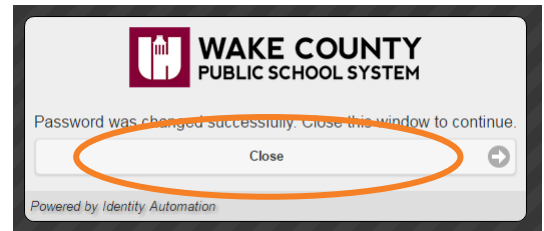
NOTE: Your **WakeID password** is **one password** that allows access to multiple WCPSS applications.



The screenshot shows a web interface for password requirements. At the top, a box titled "Password Requirements:" lists two bullet points: "at least 6 characters long" and "at least one letter". Below this are two password input fields, each with a "show/hide" icon (an eye) to its right. At the bottom of the form is a "Next" button, which is circled in orange. The footer of the interface reads "Powered by Identity Automation".

9. Click **Next**.

10. Click **Close**.



Initial password reset is **complete**.

- **NEVER share** this password with others.
- Return to <http://wakeid.wcpss.net> to login.